

GLENMORE HUNT, INC

By-Laws

(Amended November 4, 2008)

(Amended Sept. 2015)

(Amended Feb. 2018)

PREAMBLE: These By-laws support and implement Articles of Incorporation established by a Certificate of Incorporation issued by the Virginia State Corporation Commission January 18, 1994 as a non-stock member corporation under the provisions of the Virginia Nonstock Corporation Act, Chapter 10, Title 13.1, Code of Virginia, 1950, as amended.

ARTICLE I – NAME

The name of this Corporation shall be GLENMORE HUNT, INC., by which it shall be known until changed by a majority vote of the eligible voting members. The Hunt may also be known, referred to as, and d/b/a, “Glenmore Hunt, Incorporated,” “Glenmore Hunt,” “Glenmore,” “Glenmore Hunt Club,” “GHC,” the “Club,” the “organization,” or the “Hunt.”

ARTICLE II – OBJECT

The object of Glenmore Hunt, Inc. is to engage in the sport of foxhunting, draghunting, and generally allied horse, hound and hunting activities, together with such social activities as are reasonably ancillary thereto and to promote citizen and community education and preservation of the sport of foxhunting.

ARTICLE III – MEMBERSHIPS

1. VOTING MEMBERSHIPS: There shall be one (1) class of Adult, Voting memberships. Adult Voting Memberships are limited to maximum of one hundred (100). Voting members shall be twenty-one (21) years or older. Memberships may include spouses and their unmarried children under the age of twenty-one (21). Each Voting membership shall have one (1) vote. Where the membership includes a husband and wife, and both are present, each may exercise one-half (1/2) vote. This provision applies to all meetings of the Hunt except when both are serving on the Board of Directors in separate capacities; each shall have a full vote on that Board. Member’s children under twenty-one (21) are considered “Junior members” but do not have voting rights. “Hunt status” indicates that the membership and/or member has full field foxhunting privileges.

2. MEMBERSHIP SELECTION: Membership is by invitation. To be considered for immediate hunt status, prospective members may be proposed after they have ridden in at least three (3) scheduled hunts with Glenmore or two (2) scheduled Glenmore hunts and attended one (1) scheduled Glenmore social event. Prospective members to be on non-hunt status may be proposed after attending two (2) scheduled Glenmore social events as the guest of a member.

The proposal for membership shall consist of three (3) letters of proposal from three (3) adult, dues-paying memberships submitted to the chairperson of the Membership Committee. If the proposed membership is to be on immediate hunt status, the three (3) letters must be from members currently on hunt status. The proposal letters shall include the names of all immediate family members, the full mailing and e-mail address(s) and telephone number(s) of the prospective members, along with the reasons the prospective members should be invited to join Glenmore, and whether or not immediate hunt status is to be considered.

After receiving the three (3) letters of proposal, the Committee shall review them and confer with a representative of the hunt staff, if appropriate, and consider any other information it may deem desirable and decide on positive or negative recommendations. The Committee shall make such recommendations (with rationale) to the membership for its action at the next regularly scheduled membership meeting. Persons other than qualified voting members may be temporarily excluded from the meeting when recommendations are being considered.

The prospective membership will be voted upon by secret ballot at the next meeting following the one in which the recommendation from the Committee was made to the members. If affirmatively voted on by a two-thirds (2/3) majority of the voting members present at that meeting, the prospect shall be invited, in writing, by the Chairperson of the Membership Committee to join the Hunt. Upon receiving an affirmative reply to the invitation, the Committee Chairperson shall inform the Treasurer for billing purposes. Upon receipt of the initiation fee and prorated advance dues and panel fees as appropriate, the Treasurer will notify the Secretary for appropriate action. The Secretary shall be responsible for assuring that the new membership be sent Hunt information including a current membership roster; By-laws; a list of Officers, Board members, and Committee assignments; a fixture card; etc., and that the membership is added to the Hunt rolls.

[At the discretion of the voting membership, past membership in the Glenmore Hunt Club, Inc. may be used to qualify for membership in this Hunt in lieu of the qualification requirements and the selection process required by this Article and the initiation fees specified in Article IV. The Voting membership may establish and impose a special assessment fee to be applied on an individual basis.]

3. CONVERTING TO/FROM HUNT STATUS: A member wishing to convert from non-hunt to hunt status must have ridden in at least two (2) scheduled Glenmore hunts and submit a written request to the Membership Committee. The Committee shall confirm eligibility, confer with a hunt staff representative, and if the Committee recommends hunt status, notify the Treasurer and Secretary for appropriate action and notification to the converting member.

A member wishing to convert from hunt to non-hunt status shall notify the Secretary in writing not more than within thirty (30) days following the date the conversion is to begin. The Secretary shall make the proper notification, including proper effective dates, to the Treasurer for appropriate billing change.

No conversions to or from hunt status will be allowed more often than once every two (2) years, except when individually authorized by an appropriate two-thirds (2/3) affirmative vote of the voting memberships,.

4. JUNIOR MEMBERSHIPS: To encourage and foster the younger enthusiasts of foxhunting, separate Junior memberships (not associated with Adult Voting family memberships) are provided. A person under the age of twenty-one (21) may be eligible to become a separate Junior member after having ridden with Glenmore on at least three (3) scheduled hunts. A Voting member on hunt status shall submit the name of a proposed Junior member in writing to the Master(s) of Foxhounds (MFH). The Master(s) shall pass on the proposal with the concurrence of the Chairperson of the Hunt Committee. Their decision shall be accepted as final by the membership. A MFH shall notify the Treasurer and Secretary for their appropriate actions.

No initiation or panel fees (only dues) are required of Junior Memberships. Except for voting rights, Junior members shall have all the privileges, rights, and responsibilities of the Hunt, including hunt status and the wearing of colors, if awarded.

5. JUNIOR TO ADULT MEMBERSHIPS: Upon reaching the age of twenty-one (21), Junior members (separate or included in an Adult Voting membership) shall become eligible for membership as a voting adult and may request to become adult members in writing to the Chairperson of the Membership Committee. Junior members who are and continue to be full-time students [carrying a minimum of twelve (12) semester hours or equivalent] shall be eligible to maintain their Junior membership status until age twenty-four (24). The consideration to become a Voting member shall be acted upon as specified in Section 2 of this Article, including the Membership Committee's proposal and recommendation to the membership at a membership meeting and a two-thirds (2/3) affirmative vote by the membership at the next regularly scheduled meeting. Neither letters of recommendation nor initiation fees shall be required if the written request is received within six (6) months following the Junior member's twenty-first (21st) [or twenty-fourth (24th), if appropriate] birthday. The Membership Committee shall assure that all outstanding dues as a Junior member are current prior to making a favorable recommendation.

If requests to convert from Junior to Adult Voting membership is not made within six (6) months following his/her twenty-first (21st) [or twenty-fourth (24th) if appropriate] birthday, all the requirements of Section 2 of this Article regarding Adult memberships will be required.

6. SCHOOL MEMBERSHIPS: A recognized academic educational facility with a riding program may be eligible for a School membership upon written request to the Membership Committee. The Committee shall submit such request, with its recommendation, to the membership at a meeting to be voted on at the next meeting. No membership letters of proposal will be required

The school shall have one (1) vote and must designate a representative to vote and exercise all the privileges of the Hunt including field foxhunting. Officially enrolled students in the school may exercise field hunting privileges without paying capping fees. The Hunt Committee or MFH may require the school to designate an adult to accompany its students in the hunt field.

7. LANDOWNER MEMBERSHIPS: Landowners who grant permission to conduct foxhunting activities on their land may be awarded Landowner (non-voting) membership by the Board of Directors without meeting the requirements of Article III, Section 2. These memberships are subject to annual review by the Board for continuance. Each Landowner membership may designate immediate family member(s), residing on the property, who may exercise hunt privileges and will be carried on the Hunt's rolls and have all of the privileges of the Hunt except voting rights.

8. HONORARY MEMBERSHIPS: Honorary membership (non-voting) may be awarded to any person who has made outstanding contributions to Glenmore. Proposals for such membership may be submitted by any member, with justification, to the Board of Directors for consideration and recommendation and then forwarded to the Membership Committee. The Membership Committee shall review the proposal and make its recommendation to the membership for its consideration and vote as specified in Section 2 of this Article. Honorary memberships shall have all privileges of the Hunt, including hunt status, except voting rights. They may retain or obtain voting privileges by paying appropriate dues and fees.

9. LEAVE OF ABSENCE: Leave of Absence status with Glenmore Hunt is not authorized.

10. STABLE SUBSCRIPTION: Stable Subscriptions are available to memberships on hunt status entitling memberships' employees to field hunt with his/her employer but does not extend other Hunt privileges to the employee(s). Stable subscriptions are expressly for bona fide employees of the membership and not for houseguests, customers, or others. Written requests for Stable subscriptions shall be made to the Secretary, who in turn will notify the Treasurer for proper billing.

11. RESIGNATION: Any member wishing to resign from the Hunt shall do so in writing to the Secretary, giving the effective date of the resignation. The effective date cannot be more than thirty (30) days prior to the Secretary receiving the resignation letter. The Secretary shall then notify the Treasurer of said resignation, in order that all assessments, dues, etc., may cease and all outstanding funds owed at the time of said resignation may be collected.

12. REINSTATEMENT: Any person who has ever been an adult member of this Hunt and has resigned his/her membership without owing any dues, fees or other funds, may be considered for reinstatement of membership by written request to the Membership Committee. This written reinstatement request shall act as a proposal for membership and no other letters of proposal from members shall be required. Upon receiving the request for reinstatement, the Committee shall review it, inquire into the requestor's previous history and consider any other information it may deem desirable to make a positive or negative recommendation. The consideration for reinstatement shall be acted upon as specified in Section 2 of this Article, including the Membership Committee's proposal and recommendation to the membership at a scheduled membership meeting and a two-thirds (2/3) affirmative vote by the membership at the next regularly scheduled membership meeting. No initiation fee shall be required.

13. EXPULSION: In case of repeated infraction of By-Laws, rules, or standards of the Hunt or of any conduct on the part of any member, which, in the opinion of the Board of Directors, may tend to endanger the good order, welfare, or character of the Hunt, the name of the offender may be submitted to the Voting memberships by the Board of Directors for a vote on his/her expulsion from the Hunt. Upon a two-thirds (2/3) majority vote by secret ballot, by eligible voting memberships present in favor of expulsion, the offender shall be expelled. The offender shall have the right to be present, heard, and vote at the meeting of the Hunt.

Before the name of an offender is submitted to the Voting membership for a vote, the offender shall be notified in writing 30 days prior to the anticipated Board's intentions with reasons therefore. Any member thus notified shall have the right to appeal the Board's decision. To appeal, the offender shall give written notice to the Secretary within fifteen (15) days after his/her notification. It shall be the duty of the Secretary to call a Special meeting of the Board for the purpose of hearing such an appeal; the said meeting shall be held no less than ten (10) nor more than thirty (30) days after the Secretary received notice from the offender of his wish to appeal.

ARTICLE IV - DUES AND FEES

1. ESTABLISHING AND CHANGING: Setting or changing membership dues and fees structure shall be recommended by the Board of Directors to the Hunt membership. Approval requires a majority vote of the Hunt membership.

2. DUES: Adult Voting membership dues shall be initially prorated by months and paid in advance and thereafter payable in advance for periods established by the Board of Directors and approved by the membership, except Stable subscriptions and Junior membership dues which are payable at the beginning of each hunt season. School membership's dues shall be the equivalent of Adult membership dues plus panel fees for memberships on hunt status with more than one rider and may be paid in advance annually.

3. INITIATION FEE: An initiation fee is payable before admission to the Hunt and the extension of any Hunt privileges, including voting, except as provided in these By-laws. School and Junior memberships shall be exempt from an initiation fee.

4. PANEL FEE: A panel fee shall be paid by all memberships having adult members on hunt status in concert with membership dues. Families with more than one adult hunting rider shall pay one-hundred fifty percent (150%) of the panel fee established for a single-rider membership. Junior members are excluded from panel fees on family memberships.

5. CAPPING FEES AND POLICY: Except as otherwise allowed by these By-laws, non-members may hunt only by invitation of a member and payment of a capping fee. The host member shall be responsible for the payment of the capping fees for the guest(s). If the appropriate capping fee has not been collected at the hunt, it is the responsibility of the Secretary or field master to notify the Treasurer that such fees are due so that the member may be billed.

After meeting the eligibility requirements and being proposed for membership on hunt status, new members may receive credit toward dues, panel, and initiation fees equal to the capping fees they paid after they were proposed by the Membership Committee for membership. The Hunt will not refund capping fees if membership is not consummated.

Capping fees expressly paid by a member converting from non-hunt to hunt status may be credited with a dues/panel fee credit equal to the capping fees paid for that purpose; such credit and panel fees applied beginning with the month in which the conversion was started (first cap). If conversion to hunt status is not completed within one hunting season, no capping fee credit or refund shall be made.

Hunting as a guest or member capper is limited to three (3) times per hunt season, except by special permission of a MFH or the President or after a prospective member has been properly proposed for membership by the Membership Committee and membership vote is pending. This waiver of three-hunts-per-season limit also applies to members on non-hunt status converting to hunt status. A MFH or the President may waive capping fees individual guests or groups (i.e. Junior Hunts, Joint Hunts, etc.), if, in his/her opinion, such waiver would be in the best interest of Glenmore. Notice of such waivers shall be given to the Secretary, Treasurer, and field master.

6. STABLE SUBSCRIPTION: Stable subscription fees shall not be prorated for a hunt season and shall be payable at the beginning of the season.

7. DELINQUENT DUES: Any membership reported to the Board of Directors by the Treasurer to be more than three (3) months in arrears in payment of dues, fees, or other charges shall be notified by the Board, over the signature of the President, by

registered or certified mail or other means that assures that the notification is received by the delinquent membership. The notification shall state that if such arrears continue for an additional three-month period, the membership will be dropped from the rolls of the Hunt. The notification of arrears shall also include a reminder that the membership is no longer in good standing and that all of Hunt privileges are suspended (including voting, hunting, and social) until the account is paid in full.

The Board of Directors will direct memberships that are more than six (6) months delinquent to be dropped from the Hunt rolls. The Secretary shall make appropriate notifications. A member dropped from the rolls for monetary delinquency may only be reinstated upon payment of all past dues, fees, and moneys owed at the time he was dropped and must complete all of the membership requirements and procedures specified in Article III, Section 2, except no initiation fee shall be required.

ARTICLE V - MEMBERSHIP MEETINGS

1. REGULAR MEETINGS: Regular meetings of the Hunt shall be held on the first Tuesday of each month. If the first Tuesday falls on a National or Virginia State holiday, the meeting shall be held on the second Tuesday of the month. The first Tuesday in April shall be the date for the Annual Meeting to include, but not limited to, the election of Officers and Board of Directors. A list of eligible and willing nominees for that April election positions will be presented to the membership at the Regular March meeting.

2. MEETING POSTPONEMENT OR CANCELLATION: The President may postpone a regular membership meeting due to severe inclement weather or extreme happenings after polling the members of the Board of Directors by any means and gaining the verbal concurrence of a majority of the Board members. The postponed meeting shall be re-scheduled within one (1) week following the postponed meeting date.

Likewise, the President may cancel a regular membership meeting for lack of necessary business after polling the members of the Board and gaining the concurrence of a majority of the Board member. No more than two (2) consecutive meetings may be cancelled.

Postponement or cancellation of membership meetings may be done without regard to normal time notification requirements of these By-laws. The Secretary shall notify the voting membership by telephone, electronic or other means of a postponed or cancelled meeting including, in the case of postponement, the date, hour, and location of the rescheduled meeting.

3. SPECIAL MEMBERSHIP MEETINGS: Special meetings of the Hunt shall be called by the Secretary whenever such a meeting is requested in writing by no less than four (4) members of the Board of Directors or by seven (7) voting Hunt members, or when otherwise required by these By-laws. Every such written request shall state the purpose for the proposed meeting. No subject not so stated in writing shall be considered at the Special meeting.

4. NOTICE OF MEETINGS: Written notice of regular membership meetings is not required, but the date, hour and location shall be made readily available by the Secretary to inquiries from the membership.

Written, electronic, or other means of notification of all Special membership meetings and the April Annual meeting shall be given to all voting memberships at least ten (10) days (or 30 if so required) prior to the date of such meeting. The notice shall state the place, date, and hour of the meeting and the reason for any Special meeting. All voting memberships who have been members in good standing for at least thirty (30) days prior to any notice date (record date) are entitled to proper notice and eligible to vote.

All meetings shall be held within a radius of twenty-five (25) straight-line, statute miles of Staunton, Virginia.

5. QUORUM: A quorum for a membership meeting shall consist of those Voting members of the Hunt in good standing, present at either regular or Special membership meetings. No proxies or attorneys-in-fact shall be recognized at any meetings of the Hunt.

6. VOTING AT MEMBERSHIP MEETINGS: Voting shall be conducted by secret ballot on all membership matters including the election of Officers and/or Board members and on any other matters when so requested by any voting member present. No motions, which are inconsistent with these By-laws, shall be considered.

7. ORDER OF BUSINESS: The order of business at any regular meeting of the membership shall be:

1. Call to Order;
2. Disposal of any unapproved minutes;
3. Reports of Officers, Committees and others;
4. Unfinished business;
5. New business;
6. Adjournment.

ARTICLE VI - OFFICERS & BOARD OF DIRECTORS

1. QUALIFICATIONS: Hunt Officers and members of the Board of Directors shall be elected annually from the adult, dues-paying members in good standing who have been a member of the Hunt for at least two (2) years. [Time as a past member of the Glenmore Hunt Club, Inc. may be counted to help satisfy this two (2) year requirement.]

To the full extent that the Virginia Nonstock Corporation Act shall permit or limit their liability, a Director or Officer of the Corporation shall not be liable to Glenmore Hunt, Inc. or its members for monetary damages.

2. OFFICERS: The Officers of the Hunt shall be the President, Vice-President, Secretary, Treasurer, and the Master(s) of Foxhounds (MFH). They shall be elected by a secret ballot majority vote of the eligible voting members present at the April Annual Meeting, take office immediately, and hold office for one year or until their successors are duly elected. There shall be no more than three (3) Joint Masters of Foxhounds and the number to be elected shall be determined by a majority vote, by secret ballot, of the eligible voting members present at the Annual Meeting prior to voting on the nominees for the Master(s) of Foxhounds.

3. BOARD OF DIRECTORS: The Board of Directors shall consist of a President, Vice-President, Secretary, Treasurer, the Master(s) of Foxhounds (MFH), and four (4) members-at-large to reflect the membership-at-large. If feasible one or two member(s) from the non-hunt status membership shall be member(s)-at-large on non-hunt status. Each Board member shall have one vote.

Not more than two (2) married couples may serve on the Board.

The members-at-large shall be elected to the Board of Directors by a majority vote, by secret ballot, of the eligible voting members at the Annual Meeting, take office immediately, and serve one (1) year or until their successors are duly elected.

The Board shall be responsible for conducting the business of the Hunt in accordance with these By-laws and all applicable laws and statutes. Within forty-five (45) days following their annual election, the Board shall select an officer or member of the Virginia State Bar as the corporation's "Registered Agent." The Secretary shall file a report to the State Corporation Commission giving any changes of the registered agent, elected Officers and/or Directors, if any, since the last filing. The Board shall stipulate in writing individual, detailed, separate duties and responsibilities of all Joint Masters of Foxhounds for which each will have the primary jurisdiction and responsibility. Joint duties and responsibilities shall be kept to a minimum.

4. REGULAR BOARD MEETINGS: Regular Board meetings shall be held on the first Tuesday of each month. If the first Tuesday falls on a National or Virginia State holiday, the meeting shall be held on the second Tuesday of the month.

5. BOARD MEETING POSTPONEMENT OR CANCELLATION: The President may postpone a regular Board meeting due to severe inclement weather or extreme happenings by following the same requirements and procedures set forth in Article V, Section 2. The Secretary shall make notifications as set forth in Article V, Section 2.

6. CALL OF SPECIAL BOARD MEETINGS: Special meetings of the Board will be called by the Secretary whenever requested by at least four (4) members of the Board of Directors or by seven (7) voting Glenmore Hunt members, or as otherwise required by these By-laws. Every such request for a Special meeting shall be in writing to the Secretary with the reason for such request being stated therein. No subject not so stated in writing shall be considered at the Special meeting.

7. NOTICE OF BOARD MEETINGS: Notice of regular meetings is not required but the place, date and hour shall be made readily available by the Secretary to inquiries from Board members.

Notice of Special Board meetings shall be made by the Secretary to all Board members at least ten (10) days prior to the date of such meeting. Notice may be written, oral, or electronic. The notice shall state the place, date, and hour of the meeting and the reason for any Special meeting. The ten (10) day notice may be waived by a written waiver of notice, signed by the persons entitled to said notice, whether before or after the time stated therein, and shall be deemed equivalent to proper notice. Written waivers of notice shall be made a part of the related meeting minutes. A Board member who attends a meeting shall be deemed to have had timely and proper notice of the meeting, unless the member attends for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

8. QUORUM: A quorum for a Board meeting shall be two-thirds (2/3) of the Board members. No proxies or attorneys-in-fact shall be recognized.

9. BOARD OF DIRECTOR MEETINGS: The President shall preside at meetings of the Board. When a quorum is present at any meeting, the majority of the members present shall decide any questions brought before it, except as contrary to the Hunt's Articles of Incorporation, these By-laws or other laws. Board of Director meetings shall be open to any Hunt member who wishes to observe the meeting or address the Board, but notice to the general membership of Board meetings shall not be required. All Board meetings shall be held within a radius of 25 straight-line, statute miles of Staunton, Virginia.

10. VACANCIES: A vacancy in any Board position shall be filled by the Board of Directors within thirty (30) days of the vacancy. Members filling vacancies shall serve until the next election by the membership.

11. REMOVAL FROM OFFICE: Any Officer or Board member may be removed, without proving cause, from office by a majority, secret ballot vote of the membership. Before the name of an Officer or Board member is submitted to the membership for a vote, said person shall be so notified in writing by the Board or member planning to submit the removal motion at least sixty (60) days prior to such an anticipated vote. The subject Officer or Board member may request and the Secretary shall call a Special Board Meeting to address a removal issue. Such a meeting shall be held before the anticipated membership vote meeting. Notice to the voting membership of a meeting to remove shall be made between thirty (30) and forty-five (45) days before such meeting.

ARTICLE VII - OFFICER / BOARD MEMBERS DUTIES / RESPONSIBILITIES

1. The **President** shall be the executive officer and general manager of the corporation in all matters except those specifically outlined herein as duties of the Master(s) of Foxhounds. The President shall have general supervision of the affairs of the Hunt, shall be an ex-officio member of all committees, shall preside at all meetings of the Board of Directors and meetings of the membership, shall sign or counter-sign all contracts and other instruments of the Corporation, shall make reports to the Board of Directors and members of the Hunt, and perform all other duties incident to this office or properly required of him/her by the Board of Directors and/or the membership.

2. The **Vice-President** shall be responsible for the insurance needs of the corporation, perform the duties and exercise the powers of the President during his/her absence or disability, serve as chairperson of the Hunt Committee, and perform such other duties as the Board of Directors, from time to time, may require.

3. The **Secretary** shall file the required reports with the State Corporation Commission (SCC) and maintain a copy of the corporation's current Articles of Incorporation and By-laws, a list of current Directors, Officers, members and the most recent annual report to the SCC. The Secretary shall keep on file the books, papers, minutes of Board and membership meetings, and all correspondence of the Hunt except the Treasurer's records. As required by these By-laws and State statute, the Secretary shall give proper notice for meetings at least ten (10) or twenty-five to sixty (25-60) days, as appropriate. The Secretary shall keep accurate minutes of the proceedings of the corporation at all meetings and official actions of the Board and membership. The Secretary may appoint a recording secretary to record minutes of proceedings but retains responsibility. A recording secretary, if any, shall not act for or instead of the Secretary in any manner.

The Secretary shall sign instruments as required, make reports, and perform such other duties as are incident to the office of Secretary or are required of him/her by the Board of Directors and/or the membership and these By-laws. The Secretary shall assure each membership is supplied with a fixture card of all hunt meets from information furnished by the Master(s) of Foxhounds and shall maintain current membership records for the use of Officers, the Board of Directors, Committees, and members.

4. The **Treasurer** shall receive and have the care and custody of all the funds and securities of the Hunt and promptly deposit same in the name of the Hunt in such financial institution(s) or other such places as the Board of Directors may designate. The Treasurer shall sign all checks, drafts, notes, and payments of moneys owed by the Hunt. Upon proper billing and/or receipt or contractual obligation, the Treasurer shall promptly disburse funds to cover all budgeted items and shall keep regular accounts thereof.

The Treasurer is authorized to exceed budgeted expenditures up to twenty-five (25) percent of individual budgeted amounts as long as he/she does not exceed the total budget. The Treasurer may issue temporary advance funds to a Hunt member for necessary expenses to execute an approved Hunt function or project, such as, but not limited to a horse show, social, dance, purchase of equipment, etc. The Treasurer will require a prompt and full accounting of such an advance, including proper itemized receipts, following the function or project for which the funds were advanced.

The Treasurer shall send out statements and requests for payment for all moneys due the Hunt. Dues notifications for dues-paying memberships shall be made in a timely manner and monthly notices shall be sent to those delinquent more than two (2) months. The Treasurer shall report any dues or fees delinquent for a period of more than three (3) months to the Board of Directors.

The Treasurer, in concert with other Officers and the Board, is responsible for filing required tax returns and all other related, required documents and reports.

The Treasurer shall report on the financial condition of the Hunt to the membership at regular business meetings. The Treasurer shall promptly submit all books, records, and pertinent Hunt financial information to the Board of Directors for reviewing the financial condition of the Hunt at least once annually and any other time requested by the Board.

5. The **Master(s) of Foxhounds** (MFH) shall perform duties as required by these By-laws, as directed by the Board of Directors, and as indicated by the Masters of Foxhounds Association of America. In the case of Joint-Masters of Foxhounds (J-MFH), the Board of Directors shall designate, in writing, individual, detailed, separate duties and responsibilities of all Joint Masters of Foxhounds for which each will have the primary jurisdiction and responsibility.

The Master(s) of Foxhounds shall appoint the hunt staff, have charge of the hounds and staff, and shall manage field hunting in general to the satisfaction of the Board of Directors and the membership. The Master(s) of Foxhounds may hunt the hounds with the approval of the Board of Directors, or he/she may appoint a Huntsman and shall direct the Huntsman in all matters pertaining to the hounds, kennels, and hunting. Should a Huntsman be appointed, he/she shall receive the expressed approval of the Board of Directors and his/her remuneration, if any, will be subject to the approval of the Board and the membership. The Master(s) of Foxhounds, along with the Hunt Committee, is responsible for maintaining an adequate number of hounds and maintaining a breeding

program in accordance with the guidelines and requirements of the Masters of Foxhounds Association of America. The Master(s) shall forward copies of all Hunt reports and correspondence to the Secretary for permanent filing.

The Master(s) shall be responsible for coordinating hunting lands, panels, clearing and management of hunting territory in general, and keeping the Board of Directors informed of such activities. It shall be the duty of the Master(s), along with the Hunt Committee, to coordinate contact with landowners who grant the Hunt permission to hunt their land. The Master(s), along with the Hunt Committee, shall coordinate an annual budget for the cost of securing and maintaining hunt territory and hounds and submit said budget to the Finance Committee for incorporation in the Hunt's annual budget to be approved by the Board and membership.

6. The **Members-At-Large** shall represent the membership on the Board of Directors and Hunt Committee.

ARTICLE VIII – COMMITTEES

1. There shall be six (6) standing committees. They are Finance, Membership, Property, Hunt, By-laws, and Social.

Except as otherwise specified in these By-laws, the members of these six (6) standing committees shall be appointed by the President and their chairpersons approved by the Board of Directors. Chairpersons of these six (6) committees must have been a member of Glenmore for at least two (2) years. [Time as a past member of the Glenmore Hunt Club, Inc. may be used to help satisfy this two (2) year requirement.]

2. Other committees and their members, as may be required for the Hunt operation, shall be appointed by the President. Except the Nominating Committee, these other committees are not subject to Board approval. No committee shall be authorized to act for or in lieu of the Board of Directors; however committees are authorized to carry out their functions within their budget constraints.

3. Except as provided for in this paragraph, all funds collected by committees shall be promptly forwarded to the Treasurer and reported on by a committee representative at the next monthly meeting. The Treasurer, at his discretion, may authorize a committee to disperse Hunt cash funds that committee has collected from a specific function, for obligations associated with that specific function but shall require a prompt, full, written account with receipts. Individual committees shall have the primary responsibility for the collection of all moneys due the Hunt from their activities such as horse show entry fees, charges for socials, hunt balls, etc.

4. The **Membership Committee** shall review membership proposals and present recommendations to the membership for its action in accordance with the pertinent sections of Article III. All records, letters of proposal, and correspondence of the Committee shall be forwarded to the Glenmore Secretary for permanent filing.

5. The **Property Committee** shall be responsible for all Hunt-owned, leased, or otherwise acquired real and personal property, except hounds.

6. The **Finance Committee** shall consist of the Treasurer, a MFH designated by the President, the chairpersons of the Hunt, Social, and Property Committees, and other members as may be appointed by the President. The Treasurer shall chair the Finance Committee. It shall prepare a proposed annual budget and make recommendations on dues, fees structure and other means of raising funds as well as anticipated expenditures for the coming calendar year. The proposed budget shall be presented to the membership for action at the December meeting of the Hunt after it has been approved by the Board.

7. The **Social Committee** shall have the responsibility for Hunt balls, breakfasts, dinners, parties, and all other social functions of the Hunt. This Committee may delegate functions, activities, and subcommittees as needed but retains overall responsibility, including keeping within its budget.

8. The purpose of the **Hunt Committee** is to help provide good foxhunting for the membership with the Glenmore Hunt's best interest in the forefront of all of their activities and decisions. The Hunt Committee shall consist of the Vice-President, the Master(s) of Foxhounds, the Huntsman (if a Hunt member), the member(s)-at-large on hunting status elected to the Board of Directors, and other members appointed by the President. The Vice-President shall chair the Hunt Committee.

In general, the Committee will assist the Master(s) of Foxhounds with his/her duties and responsibilities, including contact and coordination with landowners, and the clearing, paneling, and management of all hunting territory. The Committee shall assure the maintenance of an adequate number of Glenmore-owned hounds or other contractual arrangements for hounds that meets the minimum requirements of the Masters of Foxhounds Association of America (MFHA), and assures that Glenmore cannot be left without hounds. Any contractual hound arrangements shall address the merging or separation of packs if applicable. The Committee shall be responsible for the kenneling of hounds, including written contractual arrangements as appropriate and maintaining a hound-breeding program in accordance with the guidelines and requirements of the MFHA. Copies of all reports and correspondence, etc. shall be forwarded to the Hunt Secretary for permanent record.

In any interim between Masters of Foxhounds, the Committee will be responsible for the duties of the Master(s) of Foxhounds as relates to hounds, hunt country, and other "hunt committee" responsibilities, as indicated in the guidelines of the Masters of Foxhounds Association of America.

The Committee, along with the Master(s), shall coordinate annual budget needs with the Finance Committee for the cost of securing and maintaining territory and hounds and other costs directly associated with hunting. Hunt Committee actions and activities must be acceptable to the Board of Directors and the membership. The Board and the membership must expressly approve any contractual arrangements. The Committee shall report its activities, actions, and plans to the membership as required to keep the membership up to date. Copies of all Committee correspondence and other documents and reports shall promptly be forwarded to the Hunt Secretary.

9. The **By-laws Committee** shall review, evaluate, and report on suggestions for proposed By-laws changes. If the Committee recommends an amendment, it shall prepare and properly submit it to the membership for vote as specified in Article IX.

10. A **Nominating Committee** will be appointed by the President, with the expressed approval of the Board of Directors, at each February Board meeting. The Nominating Committee shall consist of at least three (3) and not more than five (5) Glenmore Hunt, Inc. dues-paying, Voting Members in-good-standing. The chairperson and at least two-thirds (2/3) of the entire Committee members must have been members of the Hunt for at least two (2) years immediately prior to their appointment to the Committee.

The Committee will determine the eligibility (as specified in ARTICLE VI – 1 QUALIFICATIONS) and willingness of members to serve in the various Officer / Director positions of the Club. The Committee may determine multiple nominees for each position for consideration by the membership at the following April Election. The Committee will disseminate a written list of the nominees and their proposed positions to the full membership via mail, electronically, or other suitable means no later than the date of the March Regular Membership Meeting.

ARTICLE IX - AMENDMENT OF BY-LAWS

With the exception of Article I, these By-Laws may be altered or amended, in whole or in part, and new By-laws may be adopted, only by a two-thirds (2/3) vote, by secret ballot, of voting members present at a meeting following proper notification. By-laws changes may only be proposed by the By-laws Committee and only after Committee review, study, consideration, and preparation. Nothing in corporate By-laws shall be contrary to corporate Articles of Incorporation or any other Federal, State, or local laws or statutes.

Upon action taken by the By-Laws Committee, the Secretary shall promptly forward a copy of all proposed By-laws changes and Committee's recommendations to all voting memberships at least thirty (30) and not more than sixty (60) days prior to the regular or special meeting of the membership for voting on the proposed By-laws changes.

ARTICLE X – DISSOLUTION

In order to voluntarily dissolve this Hunt, the Board of Directors shall adopt, by two-thirds (2/3) majority vote, a resolution recommending that the Glenmore Hunt, Inc. be dissolved. Such resolution shall be submitted to a membership vote at a Special meeting called for that purpose. A confirming resolution to dissolve the Hunt shall be adopted upon more than two-thirds (2/3) of the votes entitled to be cast by memberships present.

Upon passage of the voluntary resolutions of dissolution, The Board of Directors shall make and submit a dissolution plan, including naming a Trustee in Dissolution, for approval by the membership-at-large by another two-thirds (2/3) majority vote. Such plan shall assure compliance with all legal requirements, payment of all obligations and liabilities of the Hunt or make appropriate provisions therefore, and provide for the distribution of all remaining Hunt assets.

ARTICLE XI – CLARIFICATIONS

1. For the purpose of these By-laws, the term “in good standing” means that a membership or member's account is not in arrears more than three (3) months. When a membership's account is in arrears more than three (3) months, it shall be considered not in good standing and the membership's voting, social, and hunting rights are suspended until the account is brought up to date.

2. Regarding the membership eligibility in Section 2 of Article III as relates to social events, the intent of requiring attendance of prospective members at scheduled Glenmore social events is to provide all members a scheduled opportunity, in a setting that is primarily social, to meet and have time to socialize with prospective members so that they may make informed votes. These events include formal hunt breakfasts, annual picnics, Foxfield Race tailgates, Derby Day parties, Fathers Day steak dinners, etc. They exclude tailgates, business meetings, joint meets at other hunts, etc.

3. Members are discouraged from repeatedly inviting the same guest(s) to social functions without proposing them for membership.

4. “Hunt status” means that the membership and/or member has the full privileges of field foxhunting (some Hunts refer to this status as a “riding member”).

5. Upon reasonable request, all Glenmore Hunt records shall be made available to any Voting member for examination.

6. Any question on the meaning or intent of these By-laws shall be referred to the Board of Directors for interpretation and/or clarification. The By-laws Committee shall review the matter for needed changes.

END

